

Springfield Township Trustees  
Regular Trustees' Meeting  
5:00 p.m. Tuesday, March 4, 2025

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, March 4, 2025, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.  
Rachel Geiger - ABSENT  
Andrew Glenn

Tom Anderson Jr, called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

**ADOPTION OF AGENDA:**

**Motion made by Andrew Glenn to approve the agenda as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, ABSENT

**PUBLIC COMMENT:**

No public comment

**PLANNING REPORT:** Jacob Barnes, Planning Director

The first training session on the new Lucas County software for the permit process will be held on March 4, 2025

Zoning Board Updates – The Board of Zoning Appeals will meet on March 25, 2025 to consider the following requests:

- A variance request to allow six-foot-tall fencing to remain in the front yard at the property located at 6426 South Avenue.

Planning & Economic Development Report

- Attended the virtual APA State Planning Conference meeting on February 13, 2025. We are expecting several hundred in attendance for the conference being held September 24-26, 2025 in Downtown Toledo.

**ZONING REPORT:** Joshua Hollinger, Zoning Inspector

Permits and Fees

- 17 permits for the month of February and \$1,570 received in fees. Two zoning compliance letters and one change of use for a business on Commerce Drive.

Violations

- 2339 Heather Glen – property is hopefully sold. Going to work on boarding up the windows to secure the property.

Zoning Board Update

Board of Zoning Appeals met on February 25, 2025 and considered the following request:

- A conditional use request to allow for dwelling units above the ground floor for a proposed new building at 6017 Merger Drive that was denied.
- Coming in March will be a request for variance to allow outdoor storage of vehicles in the commercial district at 1255 East Mall Drive (old Mattress Firm location).

Meetings/Events

- TMACOG Water Quality Council
- Zoning Commission
- Board of Zoning Appeals
- Meeting with local real estate agent (Duke Wheeler)
- Meeting with resident (regarding fence variance)
- Meeting with potential new business (Crash Champions)
- Meeting with Green Earth (regarding their property on Eber and County issues)

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- Meeting with Scott Bockelman, Fire Inspector

**FISCAL OFFICER REPORT:** Brenna Koback, Fiscal Officer

- Presented payment listing for payments to be made by check from February 28 – March 17, 2025 in the amount of \$99,194.72.
  - **Motion made by Andrew Glenn to approve the listing of payments to be made by check from February 28 – March 17, 2025 in the amount of \$99,194.72 as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, ABSENT

- Electronic payment listing from February 28 – March 17, 2025, in the amount of \$123,701.09.
- Regular Trustees' Meeting Minutes from Tuesday, February 18, 2025 presented for approval.
  - **Motion made by Andrew Glenn to approve the Regular Trustees' Meeting Minutes of Tuesday, February 18, 2025.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, ABSENT

- Presented liquor license change for Bennett Enterprises LLC due to a change in the company's LLC membership with motion requested from the Trustees to schedule or waive a hearing in the matter.
  - **Motion made by Andrew Glenn to waive the hearing regarding the liquor license change for Bennett Enterprises LLC due to a change in the company's LLC membership.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, ABSENT

**PUBLIC ADMINISTRATION:** Mike Hampton, Administrator

- Director of Events Report – sponsorships are going well for the 2025 events. Slide on events displayed.
- Property & Casualty Insurance Renewal - \$70,118.00 – Ohio Plan/Hylant Administrative Services (third party for Ohio Plan). Premium had a 3% inflation (industry standard is 5%). With the addition of some equipment and additional 3% was added. Total of 6% increase in premium (industry standard is 7.5-8%). Four-year loss ratio of 11%.
  - **Motion made by Andrew Glenn to approve the Property & Casualty Insurance Renewal at \$70,118.00.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, ABSENT

- HB 96 – State Operating Budget – amendment to increase the local government fund from 1.7% to 1.75%. Meetings set with some state legislators to discuss the amendment to help it pass committees, House and Senate and hopefully signed by the Governor.

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- RFQ Interview – Virtual Design (locally owned business in Springfield Township) hired for Fire Department project. Proposal for Station 51 was \$200,563.00. All-inclusive for design, inspections, and construction management. Proposal includes architecture, mechanical and electrical, plumbing engineers, and civil and site engineers.
  - **Motion made by Andrew Glenn to approve the RFQ for Virtual Design at the cost of \$200,563.00 and to authorize Township Administrator, Mike Hampton to sign.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, ABSENT

- Health Department Hearing – Follow up Board Meeting – homeowners can file an extension from tapping into the sewer line if they have a functioning septic system. The septic system will be tested and if it passes a three-year extension will be granted. There is no limit to the number of extensions that can be filed if the septic system continues to pass inspection. Once a failure occurs the homeowner will be required to tap into the sewer system. Homeowners with a functioning septic system will only incur the monthly sewer fee.
- Bancroft & McCord Road MOU Approval
  - **Motion made by Andrew Glenn to approve the Bancroft & McCord Road MOU and to authorize Township Administrator, Mike Hampton to sign.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Rachel Geiger, ABSENT

- Resolution 25-003, Approving Vacation of Clarion Avenue in Springfield Township
  - **Motion made by Andrew Glenn to approve Resolution 25-003, Approving Vacation of a portion of Clarion Avenue in Springfield Township.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Rachel Geiger, ABSENT

- Approve updated Employee Handbook
  - **Motion made by Andrew Glenn to approve the updated Employee Handbook.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

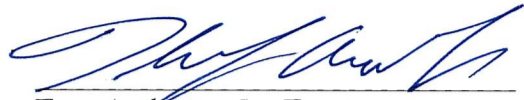
Andrew Glenn, yes  
Tom Anderson Jr., yes  
Rachel Geiger, ABSENT

**ADJOURNMENT:**

**Motion made by Andrew Glenn to adjourn the meeting at 5:28 p.m.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Rachel Geiger, ABSENT

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Tom Anderson Jr., Trustee

ABSENT

Rachel Geiger, Trustee



Andrew Glenn, Trustee



Brenna Koback, Fiscal Officer

**Payment Listing**

2/28/2025 to 12/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
375-25B	02/28/2025		AW	AJ Boellner Inc	\$244.95	B
376-25B	02/28/2025		AW	AJ Boellner Inc	\$63.94	B
377-25B	02/28/2025		AW	Advance Auto Parts	\$87.98	B
378-25B	02/28/2025		AW	Advance Auto Parts	\$6.99	B
379-25B	02/28/2025		AW	Advance Auto Parts	\$104.94	B
380-25B	02/28/2025		AW	ADT SECURITY SERVICES INC	\$334.89	B
381-25B	02/28/2025		AW	ADT SECURITY SERVICES INC	\$180.39	B
382-25B	02/28/2025		AW	Brondes Ford Maumee	\$194.98	B
383-25B	02/28/2025		AW	D & R Outdoor Power Equipment LLC	\$64.99	B
384-25B	02/28/2025		AW	DYNALITE CORPORATION	\$34.00	B
385-25B	02/28/2025		AW	Eastman & Smith LTD.	\$10,326.00	B
386-25B	02/28/2025		AW	Eastman & Smith LTD.	\$11,140.00	B
387-25B	02/28/2025		AW	FIRE SAFETY SERVICES INC	\$51,005.00	B
388-25B	02/28/2025		AW	FIRE SAFETY SERVICES INC	\$2,482.00	B
389-25B	02/28/2025		AW	FIRE SAFETY SERVICES INC	\$357.00	B
390-25B	02/28/2025		AW	FIRE SAFETY SERVICES INC	\$466.00	B
391-25B	02/28/2025		AW	FLEETPRIDE	\$429.00	B
392-25B	02/28/2025		AW	FORREST AUTO SUPPLY	\$351.20	B
393-25B	02/28/2025		AW	FORREST AUTO SUPPLY	\$33.38	B
394-25B	02/28/2025		AW	FORREST AUTO SUPPLY	\$54.02	B
395-25B	02/28/2025		AW	FORREST AUTO SUPPLY	\$67.98	B
396-25B	02/28/2025		AW	Four County Career Center	\$493.24	B
397-25B	02/28/2025		AW	Horn Key & Lock	\$11.00	B
398-25B	02/28/2025		AW	IMS Alliance	\$66.50	B
399-25B	02/28/2025		AW	Independence Health LLC	\$720.00	B
400-25B	02/28/2025		AW	KALIDA TRUCK EQUIPMENT	\$90.60	B
401-25B	02/28/2025		AW	KALIDA TRUCK EQUIPMENT	\$717.03	B
402-25B	02/28/2025		AW	Leaf	\$669.00	B
403-25B	02/28/2025		AW	LUCAS COUNTY ENGINEER	\$771.00	B
404-25B	02/28/2025		AW	Medline Industries, LP	\$244.24	B
405-25B	02/28/2025		AW	Motorola Solutions, Inc.	\$7,620.00	B
406-25B	02/28/2025		AW	National Association of Fire Investigators	\$70.00	B
407-25B	02/28/2025		AW	OBM	\$333.25	B
408-25B	02/28/2025		AW	ODP Business Solutions, LLC	\$37.59	B
409-25B	02/28/2025		AW	ODP Business Solutions, LLC	\$10.09	B
410-25B	02/28/2025		AW	ODP Business Solutions, LLC	\$9.99	B
411-25B	02/28/2025		AW	ODP Business Solutions, LLC	\$33.11	B
412-25B	02/28/2025		AW	ODP Business Solutions, LLC	\$13.17	B
413-25B	02/28/2025		AW	ODP Business Solutions, LLC	\$44.49	B
414-25B	02/28/2025		AW	ODP Business Solutions, LLC	\$75.78	B
415-25B	02/28/2025		AW	Schaeffer Mfg. Co.	\$645.12	B
416-25B	02/28/2025		AW	SHERWIN-WILLIAMS	\$13.88	B
417-25B	02/28/2025		AW	Spencer Township	\$2,305.40	B
418-25B	02/28/2025		AW	Spengler Nathanson P.L.L	\$935.00	B
419-25B	02/28/2025		AW	TOLEDO LUCAS COUNTY HEALTH DEPAR	\$622.38	B
420-25B	02/28/2025		AW	TOLEDO DOOR AND WINDOW	\$755.00	B

**Payment Listing**  
2/28/2025 to 12/31/2025


Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
421-25B	02/28/2025		AW	Triotech	\$486.00	B
422-25B	02/28/2025		AW	Triotech	\$2,791.25	B
423-25B	02/28/2025		AW	Verizon Wireless	\$60.22	B
424-25B	02/28/2025		AW	Verizon Wireless	\$213.06	B
425-25B	02/28/2025		AW	WS DARLEY	\$162.70	B
426-25B	02/28/2025		AW	WELCH PUBLISHING	\$45.00	B
427-25B	02/28/2025		AW	Zachary Bingham	\$100.00	B
Total Payments:					\$99,194.72	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$99,194.72	


Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation


Status: O - Outstanding, C - Cleared, V - Voided, B - Batch


\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**Please Sign Here**

X 

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# Electronic

SPRINGFIELD TOWNSHIP, LUCAS COUNTY

3/4/2025 1:21:34 PM

## Payment Listing

UAN v2025.1



2/28/2025 to 12/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
428-25B	02/28/2025		CH	TOLEDO EDISON COMPANY	\$4,607.22	B
429-25B	02/28/2025		CH	TOLEDO EDISON COMPANY	\$26,956.23	B
430-25B	02/28/2025		CH	Paramount Health Care	\$79,589.34	B
431-25B	02/28/2025		CH	DEPARTMENT OF PUBLIC UTILITIES	\$139.23	B
432-25B	02/28/2025		CH	DEPARTMENT OF PUBLIC UTILITIES	\$26.84	B
433-25B	02/28/2025		CH	DEPARTMENT OF PUBLIC UTILITIES	\$104.88	B
434-25B	02/28/2025		CH	DEPARTMENT OF PUBLIC UTILITIES	\$235.98	B
435-25B	02/28/2025		CH	DEPARTMENT OF PUBLIC UTILITIES	\$54.82	B
436-25B	02/28/2025		CH	OHIO GAS COMPANY	\$1,287.79	B
438-25B	03/15/2025		CH	Signature Bank, NA	\$10,698.76	B
Total Payments:					\$123,701.09	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$123,701.09	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here  
x   
x   
x Rachel Peys  
x 