

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday, September 3, 2024

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, September 3, 2024, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Rachel Geiger
Andrew Glenn

Andrew Glenn called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Tom Anderson Jr. to approve the agenda. Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

PUBLIC COMMENT:

- N/A

PLANNING REPORT: Jacob Barnes, Planning Director

- Upcoming Public Hearings
 - **Z19-C691** – A zoning change from R-A Suburban Residential and M-3 Heavy Industrial to C-2 General Commercial for the property located at 6501 Angola Road. The Plan Commission heard this on August 28, 2024. The Zoning Commission will hear this request on October 8, 2024. No action is needed at this time.
 - **Z19-C692** – A zoning change from RA-4 Rural Residential to RA-3 Large Lot Rural Residential (+Conditional Use) for the property located at 8305/8319 Nebraska Avenue. The Plan Commission heard this on August 28, 2024. The Zoning Commission will hear this request on October 8, 2024. No action is needed at this time.
 - Accessory Dwelling Unit (ADU) text amendment is scheduled to be heard by the Plan Commission on September 25, 2024. No action is needed at this time.
- Zoning Board Updates – The Board of Zoning Appeals met on August 27, 2024 and considered the following requests:
 - A variance request to allow an accessory building to be constructed between the house and street for the property located at 8026 Nebraska Avenue. Request was approved.
 - A variance request to allow a non-permitted pool constructed too close to the property line to remain for the property located at 6523 Antoinette Lane. Request was approved.
 - A conditional use request to allow an existing landscaping contractor to remain at the property located at 8305/8319 Nebraska Avenue. Request was continued because plans were not received in time.
- Planning and Economic Development Report
 - JEDZ Business Inventory has been completed. We had seven new businesses in the district and nine closed businesses in the district.
 - Toured new Sheetz facility with an anticipated grand opening/ribbon cutting to occur on September 30, 2024
- Chamber of Commerce Updates
 - Chamber Board meeting was held on August 22, 2024.
 - The Chamber sponsored two events in August – Wicked Wheels (August 7), and Night on the Township (August 16). Both events were a success.
 - The Annual Chamber Golf Outing is September 16, 2024 at Stone Oak Country Club. Hamilton Manufacturing is the presenting sponsor this year.

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ZONING REPORT: Joshua Hollinger, Zoning Inspector

- Zoning permit report for August presented with 34 permits and \$3,940 in fees received. Two new dwelling with Hickory Farms coming to Spring Meadows shopping center.
- Two violations at 654 S Dorcas and Rite Aid. Dorcas is a case of a success story with the property owner. Rite Aid is set to have the property cleaned up Friday/Monday. Right now, there is a legal battle as that store should not have closed.
- Attended several meetings/events including OTA webinar (Zoning Inspectors Group – Understanding Ohio's Line Fence Law), OSU Municipal Planning and Zoning Practice (4-month class), Lamar Billboard Group (working to relocate the billboard at Eber and Airport), Plan Commission Meeting Downtown and Board of Zoning Appeals Meeting

FISCAL OFFICER REPORT: Brenna Koback, Fiscal Officer

- Listing of payments to be made by check from August 21 to September 4, 2024 in the amount of \$31,655.10 presented.
 - **Motion made by Tom Anderson Jr. to approve the listing of payments to be made by check from August 21 to September 4, 2024.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Electronic payment listing from August 16 to August 29, 2024, in the amount of \$297,241.60.
- Regular Trustees' Meeting Minutes from Tuesday, August 20, 2024 presented for approval.
 - **Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Tuesday, August 20, 2024.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

PUBLIC ADMINISTRATION: Mike Hampton, Administrator

Monthly Report reviewed and highlighted the following items:

- Lu Cooke Meeting (Lt Governor Jon Husted's Liaison)
 - Along with Chairman, Andy Glenn and Director of Events, Kristina White
- Director of Events report presented
- Port Authority Loan Discussion
 - Met to discuss bond loan for the new safety building. The building plans are still in review process by the contractors.
- Mayor's and Manager's Presentation
 - Attended along with Chairman, Andy Glenn to learn more about the updated marijuana legislation.
- LCSE/Health Department Presentation
 - Hosted for residents affected by the Angola Road sewer project (those affected received letters). Residents are overall displeased with the process and the monetary fees associated to make the change from septic to sewer. Administrator Hampton will be working to seek funds to help offset the costs. LCSE states this is a new process and there is an appeals process that would be overseen by Jim Shaw. LCSE understands the hardship to residents and does not have a 1-year date of completion set in stone at this time. Ultimate authority on the project is the Lucas County Health Department.
- Follow-up Spring Meadows Property Manager
 - Manager is happy to partner with Springfield Township for areas not covered for improvements (map displayed to show their property).

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- QuikTrip
 - Wanting to locate on the Northeast corner of Dorr Street in the City of Toledo. City of Toledo is requiring them to construct a roundabout.
- Requesting approval from Trustee's for parking lot seal coat for the Fire Department (estimate for Garden Road \$5,849 and S Crissey Road \$6,793 in packet)
 - **Motion made by Tom Anderson Jr. to approve the estimate for the parking lot seal coat by Allied Paving in the amount of \$5,849 for Garden Road and \$6,793 for S Crissey Road.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Requesting approval from the Trustees' for Resolution 24-026 To Set Public Hearing and to Order Publication of Notice of Public Hearing to Approve First Amendment to Joint Economic Development District Contract Between Springfield Township and The Village of Holland Pursuant to Ohio Revised Code Section 715.72.
 - **Motion made by Rachel Geiger to approve Resolution 24-026 To Set Public Hearing and to Order Publication of Notice of Public Hearing to Approve First Amendment to Joint Economic Development District Contract Between Springfield Township and The Village of Holland Pursuant to Ohio Revised Code Section 715.72.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G)(1): To consider the employment, compensation of a public employee and to invite Administrator Mike Hampton.

Motion made by Tom Anderson, Jr. to adjourn to Executive Session at 5:35 p.m.
Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Motion made by Tom Anderson Jr. to reconvene from Executive Session at 6:14 p.m.
Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Action taken as a result of Executive Session:

- Motion to promote John Thomas from M-2 to M-3 effective as of September 9, 2024 at the new hourly rate of \$27.58.
 - **Motion made by Tom Anderson Jr. to promote John Thomas from M-2 to M-3 effective as of September 9, 2024 at the new hourly rate of \$27.58.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

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- Motion to hire Todd Koback and Justin Toska as M-2 public service employees effective September 23, 2024 with an hourly rate of \$25.00.
 - **Motion made by Tom Anderson Jr. to hire Todd Koback and Justin Toska as M-2 public service employees effective September 23, 2024 with an hourly rate of \$25.00.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Motion to accept the resignation of Kim Underwood, Fiscal Assistant effective September 6, 2024.
 - **Motion made by Tom Anderson Jr. to accept the resignation of Kim Underwood, Fiscal Assistant effective September 6, 2024.**

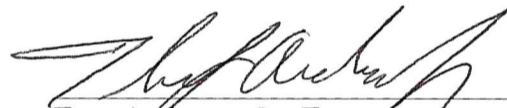
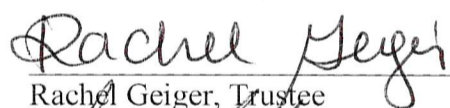
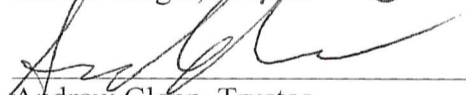
Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

ADJOURNMENT:

Motion made by Tom Anderson, Jr to adjourn the meeting at 6:17 p.m. Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes


Brenna Koback, Fiscal Officer


Tom Anderson Jr., Trustee

Rachel Geiger, Trustee

Andrew Glenn, Trustee

Payment Listing

8/21/2024 to 9/4/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
929-24B	09/04/2024		AW	ADT SECURITY SERVICES INC	\$180.39	B
930-24B	09/04/2024		AW	Ag-Pro Ohio LLC	\$173.96	B
931-24B	09/04/2024		AW	All Spray, Ltd	\$204.60	B
932-24B	09/04/2024		AW	Aqualawn LLC	\$4,182.00	B
933-24B	09/04/2024		AW	BADBRUSH SIGN AND DESIGN	\$1,694.00	B
934-24B	09/04/2024		AW	Belle Tire Distributors	\$249.99	B
935-24B	09/04/2024		AW	Blanchard Tree and Lawn	\$97.00	B
936-24B	09/04/2024		AW	Capital One Trade Credit	\$1,069.07	B
938-24B	09/04/2024		AW	Design Memorial	\$305.00	B
939-24B	09/04/2024		AW	FIRE SAFETY SERVICES INC	\$4,590.50	B
940-24B	09/04/2024		AW	GROSS ELECTRIC	\$17.15	B
941-24B	09/04/2024		AW	Hastings Air-Energy Control, Inc.	\$691.01	B
942-24B	09/04/2024		AW	Heban, Murphree & Lewandowski, LLC	\$72.00	B
944-24B	09/04/2024		AW	Klumm Brothers Waste Solutions	\$2,900.00	B
945-24B	09/04/2024		AW	Leaf	\$669.00	B
946-24B	09/04/2024		AW	NWOFPA	\$150.00	B
947-24B	09/04/2024		AW	ODP Business Solutions, LLC	\$464.15	B
949-24B	09/04/2024		AW	Pahl Ready Mix Concrete Inc	\$477.35	B
950-24B	09/04/2024		AW	SCHMIDLIN INC	\$376.30	B
951-24B	09/04/2024		AW	STANCHIN & SON'S PEST CONTROL	\$150.00	B
952-24B	09/04/2024		AW	TRACTOR SUPPLY COMPANY	\$65.59	B
953-24B	09/04/2024		AW	Triotech	\$788.00	B
954-24B	09/04/2024		AW	Verizon Wireless	\$293.92	B
955-24B	09/04/2024		AW	Jerry Pate Turf & Irrigation	\$514.03	B
956-24B	09/04/2024		AW	The Andersons Plant Nutrient LLC	\$415.00	B
957-24B	09/04/2024		AW	Pneu-Matic Engineering, Inc.	\$2,367.46	B
958-24B	09/04/2024		AW	Snap-on Tools	\$40.00	B
959-24B	09/04/2024		AW	Hylant Administrative Services	\$936.00	B
960-24B	09/04/2024		AW	Kuns Northcoast Security	\$125.48	B
961-24B	09/04/2024		AW	HOME DEPOT	\$59.94	B
964-24B	09/04/2024		AW	Burgess Hearse & Ambulance Sales	\$368.74	B
969-24B	09/04/2024		AW	John Deere Financial	\$6,967.47	B

Total Payments:	\$31,655.10
Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	\$31,655.10

Please Sign Here

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.