

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Monday, February 12, 2024

The Springfield Township Trustees met in regular session, open to the public, on Monday, February 12, 2024, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr., absent
Rachel Geiger
Andrew Glenn

ADOPTION OF AGENDA:

Motion made by Rachel Geiger to approve the agenda, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Rachel Geiger, yes
Andrew Glenn, yes
Tom Anderson Jr., absent

PUBLIC COMMENT:

None.

SPECIAL PRESENTATIONS:

Rachel Geiger repeated the Oath of Office for Trustee and indicated that she is not intending to accept the Fiscal Officer position that she was elected to in November of 2023. Any resident interested in filling the position should submit a letter of interest to the Administrator.

PLANNING AND ZONING: By Jacob Barnes, Planning Director

Written Report:

- In the month of January, 7 permits were issued.
- The owner of the gas station on the southeast corner of Eber Road and Airport Highway has agreed to include "welcome to the Township" signage in his renovation plans. Any suggestions are welcome.
- The Board of Zoning Appeals approved a variance request for a side yard setback for Chick Fil A.
- **Motion made by Rachel Geiger to set a public hearings for Z19-C686, a text amendment addressing marijuana regulations, for Monday, March 11, 2024 at 5:00 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

Rachel Geiger, yes
Andrew Glenn, yes
Tom Anderson Jr., absent

- Mr. Barnes attended a public hearing for a new QuikTrip in the Dorr Street corridor. Although the gas station is mostly located in the City of Toledo, the Township was asked to review and submit comments on the site plan, as the pumps are on Township property.
- The JEDZ quarterly business inventory is complete with a net loss of two businesses.
- Mr. Barnes attended several meetings/events including: TMACOG Winter Conference.

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Rachel Geiger to approve the listing of pending payments from January 23 to February 12, 2024 in the amount of \$116,498.02, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Rachel Geiger, yes
Andrew Glenn, yes
Tom Anderson Jr., absent

Ms. Dietze also presented the Trustees with an electronic payment listings from January 19 to February 8, 2024, in the amount of \$510,616.50. This includes the bi-weekly Township payroll, paid on January 31st, in the amount of \$287,094.13.

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Monday, February 12, 2024

Approval of Minutes:

Motion made by Rachel Geiger to approve the Regular Trustees' Meeting Minutes of Monday, January 22, 2024, as amended. Seconded by Andrew Glenn and the roll call resulted as follows:

Rachel Geiger, yes
Andrew Glenn, yes
Tom Anderson Jr., absent

Motion made by Rachel Geiger to approve the Emergency Trustees' Meeting Minutes of Tuesday, January 23, 2024, as amended. Seconded by Andrew Glenn and the roll call resulted as follows:

Rachel Geiger, yes
Andrew Glenn, yes
Tom Anderson Jr., absent

Liquor License:

A liquor license request was received for the Garden Harvest Market on Airport Highway.

Motion made by Rachel Geiger to forego a request for a hearing on the liquor license request for KM Baumgartner LLC, at 8060 Airport Highway, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Rachel Geiger, yes
Andrew Glenn, yes
Tom Anderson Jr., absent

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Written Report:

- The Director of Event Operations' Report was presented.
- TMACOG is researching a potential roundabout at Garden and Holloway.
- The annual meeting with the Lucas County Engineer is scheduled for March 20th.
- **Motion made by Andrew Glenn to reassign Rachel Geiger from the Township representative seat on the JEDZ Board to the Elected Official seat, filling former Trustee Bob Bethel's unexpired term.** Seconded by Rachel Geiger and the roll call resulted as follows:

Andrew Glenn, yes
Rachel Geiger, yes
Tom Anderson Jr., absent

- Brian Bettinger submitted a request to fill the open seat on the JEDZ board.
- Work continues on the RFQ for the new public services building.
- New organizational charts were presented.
- **Motion made by Rachel Geiger to approve Resolution #24-004, authorizing Mr. Hampton to approve plans, estimates, and advertise for bids for the 2024 OPWC project, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Rachel Geiger, yes
Andrew Glenn, yes
Tom Anderson Jr., absent

- Mr. Hampton and his staff attended several meetings/events including: OTA conference; Raising Cane's traffic meeting; Community Service Officer expectation meeting; Crisis management care meeting.

EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G)(1): To consider the appointment, dismissal, discipline, demotion or compensation of a public employee, or investigation of complaints against a public employee and to invite Administrator, Mike Hampton.

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Monday, February 12, 2024

Motion made by Andrew Glenn to adjourn to Executive Session at 5:21 p.m. Seconded by Rachel Geiger and the roll call resulted as follows:

Andrew Glenn, yes
Rachel Geiger, yes
Tom Anderson Jr., absent

Motion made by Rachel Geiger to reconvene from Executive Session at 5:52 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

Rachel Geiger, yes
Andrew Glenn, yes
Tom Anderson Jr., absent

Action taken as a result of Executive Session:

- **Motion made by Rachel Geiger to approve increasing the salary of Jon Ziehr, Acting Fire Chief to \$122,489.90, effective 1/23/24.** Seconded by Andrew Glenn and the roll call resulted as follows:

Rachel Geiger, yes
Andrew Glenn, yes
Tom Anderson Jr., absent

- **Motion made by Rachel Geiger to appoint Brian Bettinger to the Township representative seat on the JEDZ Board, for the unexpired term ending on 12/31/24.** Seconded by Andrew Glenn and the roll call resulted as follows:


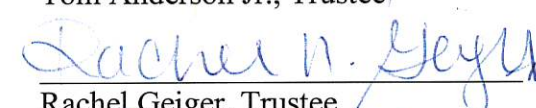
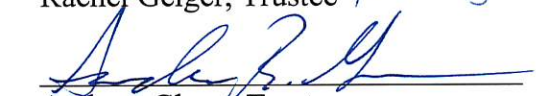
Rachel Geiger, yes
Andrew Glenn, yes
Tom Anderson Jr., absent

ADJOURNMENT:

Motion made by Rachel Geiger to adjourn at 5:53 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

Rachel Geiger, yes
Andrew Glenn, yes
Tom Anderson Jr., absent


Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee

Rachel Geiger, Trustee

Andrew Glenn, Trustee

Payment Listing

1/23/2024 to 2/12/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
99-24B	02/12/2024		AW	Advance Auto Parts	\$856.54	B
100-24B	02/12/2024		AW	AT&T Mobility	\$616.32	B
101-24B	02/12/2024		AW	Clean Wood Recycling, Inc.	\$25,000.00	B
102-24B	02/12/2024		AW	Federal Fire Equipment	\$225.00	B
103-24B	02/12/2024		AW	Greenwood Printing & Graphics	\$70.00	B
104-24B	02/12/2024		AW	John Deere Financial	\$11,466.96	B
105-24B	02/12/2024		AW	Kimball Midwest	\$621.75	B
106-24B	02/12/2024		AW	Gary O. Sommer	\$9,066.00	B
107-24B	02/12/2024		AW	Commercial Comfort Systems, Inc.	\$1,663.94	B
108-24B	02/12/2024		AW	Leaf	\$649.00	B
109-24B	02/12/2024		AW	Norfield Development Partners,LLC	\$1,798.00	B
110-24B	02/12/2024		AW	OBM	\$217.98	B
111-24B	02/12/2024		AW	ODP Business Solutions, LLC	\$1,034.31	B
112-24B	02/12/2024		AW	OHIO FLUID PRODUCTS CO	\$973.50	B
113-24B	02/12/2024		AW	ParkSmart	\$10.00	B
114-24B	02/12/2024		AW	PD PLAQUES	\$15.00	B
115-24B	02/12/2024		AW	ROTO ROOTER SEWER CLEANING	\$268.75	B
116-24B	02/12/2024		AW	Brondes Ford Maumee	\$1,991.45	B
117-24B	02/12/2024		AW	BIG TRUCK AND AUTO	\$35.32	B
118-24B	02/12/2024		AW	AJ Boellner Inc	\$32.47	B
119-24B	02/12/2024		AW	Northwest Electrical Contracting, Inc.	\$839.37	B
120-24B	02/12/2024		AW	SILK SCREEN SHOP	\$314.26	B
121-24B	02/12/2024		AW	Spencer Township	\$2,571.40	B
122-24B	02/12/2024		AW	STANCHIN & SON'S PEST CONTROL	\$150.00	B
123-24B	02/12/2024		AW	SUTPHEN CORPORATION	\$1,361.54	B
124-24B	02/12/2024		AW	SUPERIOR UNIFORM SALES INC	\$1,607.51	B
125-24B	02/12/2024		AW	Syn-Tech Systems, Inc.	\$1,275.00	B
126-24B	02/12/2024		AW	TOLEDO LUCAS COUNTY HEALTH DEPAR	\$523.32	B
127-24B	02/12/2024		AW	Toledo Metropolitan Area Council of Gov	\$9,835.00	B
128-24B	02/12/2024		AW	KALIDA TRUCK EQUIPMENT	\$172.75	B
129-24B	02/12/2024		AW	Kristina White Event/Professional Services	\$6,406.25	B
130-24B	02/12/2024		AW	Valley Truck Center	\$281.69	B
131-24B	02/12/2024		AW	Verizon Wireless	\$845.59	B
132-24B	02/12/2024		AW	Vital Records Control	\$87.18	B
133-24B	02/12/2024		AW	WELCH PUBLISHING	\$87.19	B
134-24B	02/12/2024		AW	WELDER SERVICE COMPANY INC	\$27.00	B
135-24B	02/12/2024		AW	Yark Automtive Group	\$15.41	B
136-24B	02/12/2024		AW	Young Supply Co.	\$27.60	B
137-24B	02/12/2024		AW	Yankee Doodle Flags & More, LLC	\$186.24	B
138-24B	02/12/2024		AW	FORREST AUTO SUPPLY	\$2,309.66	B
139-24B	02/12/2024		AW	Strategy by Fisher, LLC	\$1,000.00	B
140-24B	02/12/2024		AW	Reliance Oxygen & Equipment	\$380.24	B
141-24B	02/12/2024		AW	Virtual Design Studios	\$28,004.00	B
143-24B	02/12/2024		AW	Buckeye Broadband	\$1,101.14	B
144-24B	02/12/2024		AW	Klumm Brothers Waste Solutions	\$240.00	B
145-24B	02/12/2024		AW	Jam Best-One	\$32.72	B

Payment Listing

1/23/2024 to 2/12/2024

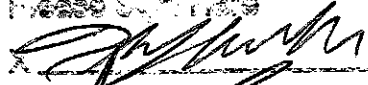
Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
146-24B	02/12/2024		AW	HOME DEPOT	\$153.55	B
147-24B	02/12/2024		AW	SAM'S CLUB	\$50.12	B
Total Payments:					\$116,498.02	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$116,498.02	


Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

X 

X 

X Rachel Geyer

X _____