

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Monday, May 17, 2021

The Springfield Township Trustees met in regular session, open to the public, on Monday, May 17, 2021, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Andrew Glenn called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Robert Bethel to approve the agenda, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

PUBLIC COMMENT:

None.

PUBLIC SAFETY:

Sheriff's Report: By Lt. Leach

Lt. Leach submitted his monthly statistics and stated that service calls have increased with the end of the school year. He also said that detectives were looking into the recent vandalism of over 27 patrol cars and other equipment located in a substation parking lot. He wanted to assure the public that all but a few vehicles were back on patrol.

PUBLIC SAFETY (cont.):

Fire/EMS Report: By Barry Cousino, Fire Chief

Chief Cousino reviewed the Monthly Report and highlighted the following items:

- **Motion made by Robert Bethel to promote Jared Baker to full time Firefighter/Paramedic and John Romstadt to the position of Lieutenant, effective 5/24/21, at their respective 6 month probationary rates, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- The Lucas County 911 Regional Council of Government has posted the Deputy Director position and is working on contracting with non-jurisdictional entities, as well as standardizing terminology and response standards across all the client departments.
- Met with Sheriff Navarre to discuss preparations for the Freedom Celebration.
- Met with the Department's recently promoted officers to discuss the duties and expectations of their new positions.
- The COVID-19 weekly health department updates have been discontinued.
- Eight smoke detectors were installed in various Township residences during the month.
- Safety Town is almost fully registered and will be held at Crissey Elementary School this year.
- Chief Moore attended the NWOFFPA monthly meeting.
- Nine site plan reviews were completed during the month.

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- **Motion made by Robert Bethel to approve the expenditure of \$8,210 to Sperling to perform repairs on all of the Fire Station's HVAC systems, pending approval of the Law Director and Fire Chief. Seconded by Tom Anderson Jr. and the roll call resulted as follows:**

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- **Motion made by Robert Bethel to approve Resolution #21-006, a proclamation commending Captain Blair Wise for his service to the Township Fire Department and community, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:**

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

To mark his long tenure and retirement, Captain Blair climbed the tower ladder and rang the bell on his last day. The Trustees added their thanks and congratulations.

- **Motion made by Robert Bethel to approve Resolution #21-007, a proclamation to designate the week of May 16-23, 2021, as Emergency Medical Services week, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:**

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Fire/EMS responded to 425 calls in the month of April, of which 346 were in Springfield Township, 25 in the Village of Holland, 28 in Spencer Township, 15 in Swanton Township, 2 in Harding Township, and 9 in other mutual aid communities.

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Robert Bethel to approve the listing of payments to be made by check from May 5 to May 18, 2021, in the amount of \$93,204.75, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Ms. Dietze also presented the Trustees with the electronic payment listing from April 30 to May 13, 2021, in the amount of \$347,362.93. This includes the Township bi-weekly payroll, paid on May 12, 2021, in the amount of \$243,362.93.

Approval of Minutes:

Motion made by Robert Bethel to approve the Regular Trustees' Meeting Minutes of Monday, April 5, 2021, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Other:

Ms. Dietze stated that the Township will be undergoing an atypical, single year audit for 2020, due to the amount of federal grants received in conjunction with the various Coronavirus Relief programs. The audit is scheduled to begin next week.

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PUBLIC SERVICES: By Andy Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- The Department continues to clear 32 trees that were downed during the last snowstorm.
- Crane #1 passed inspection.
- The 2020 OPWC project is on schedule and the 2021 project is currently one week behind.
- Two "Keep Toledo/Lucas County Beautiful" signs have been posted in the Township.
- New record keeping requirements were discussed at the Storm Water Action Group.
- The May dumpster day was very busy.
- **Motion made by Robert Bethel to declare several road vehicles/equipment surplus and allow the Director of Public Services to sell the items through appropriate channels.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- The Department will lay down some donated artificial turf on the Homecoming Park ball fields.
- New steps have been ordered for the playground equipment at Florian Park.
- There were two burials and four graves sold during the past month.
- The brakes were repaired on several fire vehicles.
- Public Services assisted the Zoning Department by removing several illegally parked vehicles and cleaning up some nuisance properties.

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Mr. Hampton reviewed the monthly report and highlighted the following items:

- After delving into the call volume to the 911 Regional Council of Government, it appears as if a significant number of calls are for police support on Fire/EMS events and for burglar alarm trips. The Trustees asked Legal Counsel to investigate if the Township can bill business for repeated false alarms.
- The Dorr Street interchange ribbon cutting is tentatively scheduled for mid-July.
- The United States Postal Service responded to the Township's recent proclamation by stating that the location which distributes Toledo's mail will remain unchanged.
- A final ruling should be issued this week on whether the most recent Coronavirus Relief Funds (American Rescue Plan) can be distributed to Townships with less than 50,000 residents.
- The TMACOG summer caucus is scheduled for August 3rd.
- **Motion made by Robert Bethel to approve the First Amendment to the Escrow Agreement, bringing the dates in line with the current Joint Cooperation Agreement, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- The Assistant Admin/HR Generalist report was presented.
- Mr. Hampton and his staff attended several meetings/events including:
 - OPMR Chairperson meeting
 - City of Maumee Administration meeting
 - APWA Leadership meeting

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EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G)(1): To consider the compensation of a public employee and to invite Legal Counsel, Kent Murphree, Director of Public Services, Andy Hohlbein, Administrator, Mike Hampton, and Fiscal Officer, Barbara Dietze.

Motion made by Tom Anderson Jr. to adjourn to Executive Session at 5:52 p.m.

Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

Motion made by Tom Anderson Jr. to reconvene from Executive Session at 6:01 p.m.

Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

Action taken as a result of Executive Session:

Motion made by Robert Bethel to promote Doug Holland and Josh Hollinger to a M3 classification, at a starting rate of \$25.61/hour, effective 5/24/21. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

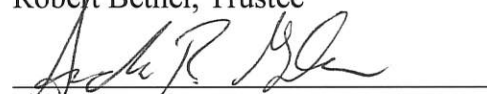
ADJOURNMENT:

Motion made by Tom Anderson Jr. to adjourn the meeting at 6:02 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes


Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee

Robert Bethel, Trustee

Andrew Glenn, Trustee

Payment Listing

UAN v2021.1

5/5/2021 to 5/18/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
456-21B	05/18/2021		AW	Advance Auto Parts	\$505.14	B
457-21B	05/18/2021		AW	AJ Boellner Inc	\$20.20	B
458-21B	05/18/2021		AW	Bruce Early Automotive Inc.	\$142.14	B
459-21B	05/18/2021		AW	FEI-Ferguson Waterworks #527	\$32.65	B
460-21B	05/18/2021		AW	FIC Dealerships	\$1,318.45	B
461-21B	05/18/2021		AW	FIRE SAFETY SERVICES INC	\$4,105.81	B
462-21B	05/18/2021		AW	FORREST AUTO SUPPLY	\$828.83	B
463-21B	05/18/2021		AW	HOME DEPOT	\$212.04	B
464-21B	05/18/2021		AW	JIM'S SPECIALTY	\$225.00	B
465-21B	05/18/2021		AW	Kimball Midwest	\$159.10	B
466-21B	05/18/2021		AW	LUCAS COUNTY TREASURER	\$66.00	B
467-21B	05/18/2021		AW	Osburn Associates	\$132.38	B
468-21B	05/18/2021		AW	Reliance Oxygen & Equipment	\$219.90	B
469-21B	05/18/2021		AW	SiteOne Landscape Supply, LLC	\$192.93	B
470-21B	05/18/2021		AW	Steve Pryba Tree Trimmer & Removal	\$3,000.00	B
471-21B	05/18/2021		AW	TOLEDO DOOR AND WINDOW	\$450.60	B
472-21B	05/18/2021		AW	Triotech	\$3,180.54	B
473-21B	05/18/2021		AW	Vermeer Sales & Service Inc.	\$274.63	B
474-21B	05/18/2021		AW	WELCH PUBLISHING	\$35.63	B
475-21B	05/18/2021		AW	WELDER SERVICE COMPANY INC	\$36.00	B
476-21B	05/18/2021		AW	SUPERIOR UNIFORM SALES INC	\$483.45	B
477-21B	05/18/2021		AW	STERICYCLE	\$246.33	B
478-21B	05/18/2021		AW	Warren Power Attachments	\$168.66	B
479-21B	05/18/2021		AW	Auditor of State Keith Faber	\$410.00	B
481-21B	05/18/2021		AW	KALIDA TRUCK EQUIPMENT	\$7,483.00	B
482-21B	05/18/2021		AW	Commercial Comfort Systems, Inc.	\$282.00	B
483-21B	05/18/2021		AW	Crane 1 Services Inc.	\$625.00	B
484-21B	05/18/2021		AW	CENTURY EQUIPMENT INC	\$245.48	B
485-21B	05/18/2021		AW	Yark Ford	\$393.42	B
486-21B	05/18/2021		AW	Progressive Therapy Alternatives	\$400.00	B
487-21B	05/18/2021		AW	HOLLAND SPRINGFIELD HISTORICAL SOC	\$15.00	B
488-21B	05/18/2021		AW	FYR-FYTER SALES & SERVICE	\$1,051.15	B
489-21B	05/18/2021		AW	MENARDS	\$1,286.31	B
490-21B	05/18/2021		AW	Heban, Murphree & Lewandowski, LLC	\$2,460.00	B
491-21B	05/18/2021		AW	Brondes Ford Maumee	\$424.58	B
500-21B	05/18/2021		AW	Bowers Asphalt & Paving, Inc.	\$61,203.79	B
501-21B	05/18/2021		AW	Buckeye Broadband	\$888.61	B

Total Payments: \$93,204.75

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$93,204.75

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation